



ST JOHN'S SCHOOL
— Te Kura o Hato Hoani —
MAIRANGI BAY, AUCKLAND

Parents Teachers and Friends Association (PTFA) Meeting

Meeting held on 2nd of May at the Bays Club, Browns Bay.

Chaired by Amanda Dixon-Mclver

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| Members Present: Rebekah Saxon (RS), Rachel McQueen (RMQ), Rachael O'Brien (ROB), Amanda Dixon-Mclver (ADM), Jill Marsh (JM), Marina Binns (MB), Mary O'Neill-Field (MOF), Laura Mudford (LM), Brendon Murphy (BM), Francine Gilchrist (FG), Tracy Eksteen (TE), Anne-Marie Percy (AP) Rachael McKewen (RMK), Emma Simpson (ES), Helen Perry (HP), Becky Buckley (BB) | |
| Apologies: Hannah Woods (HW), Maria Ugarte (MU) | |
| Meeting commenced at 7:40h with our school karakia. | |
| | Actions |
| Correspondence: Kelly Cullum (KC), Carmel College <ul style="list-style-type: none">Shared the 2023 Combined North Shore Catholic Schools PTFA Events Calendar (See appendix 1). | |
| Minutes of Previous Annual General Meeting Accepted: Proposed by: ADM Seconded by: JM | MOF added Actions column to minutes. |
| Matters arising from previous minutes (Actions) | |
| EZ Covers <ul style="list-style-type: none">Request for the school bank details to transfer funds. BM will organise it. | BM |
| Combined North Shore Catholic Schools' PTFA Calendar <ul style="list-style-type: none">See appendix 1.MOF will attach it to the minutesIt is the roster of the fundraising events for 2023 being held by North Shore Catholic Schools. Can be discussed in the next PTFA meeting. | MOF |
| Principal's Update <ul style="list-style-type: none">MB and RMQ have started the process of looking into the COLA by getting quotes and costs.A special thank you to RMQ for the work she has put into getting the quotes.A meeting was held between MB, RMQ and HW with regards to possible grant applicationTwo areas under consideration - the turf area and top courts. Some areas may have issues (e.g. soil or safety) which will add to cost and need to be taken into consideration when deciding on which area is the most appropriate for installation.Sausage Sizzle to take place on Monday 26th of June for our school St John the Baptist Feast Day celebrations. PTFA to run the sausage sizzle.Caritas "Stop It" Challenge Fundraiser- 29th of June- Famine Day. Students will be asked to have a bowl of rice instead of their usual lunch to gain an appreciation of what those less fortunate than them have to eat. Money raised will go to Caritas. School would like CLPs to organise for a parent (or 2) per class to cook and serve rice at lunchtime. This is still in the planning stage.Non-uniform Day on 30th of June – again to support Caritas Appeal with a gold coin donation.Whanau Mass on 26th of May (Friday) at 6pm at St John's Church. No need for any sausages but we would love your support and as much parent support as possible. | MB and RMQ will continue to investigate the COLA quotes. |



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| Board Update <ul style="list-style-type: none">> No updates as Board meeting has not taken place yet this term due to school holidays. | |
| Treasurer's Update Current balance: \$24,394 <ul style="list-style-type: none">> \$300+ payments paid for general school expenses | |
| PTFA Fundraising Events for Term 2. Fun Run – Friday 26th May <ul style="list-style-type: none">> RS has organised the event using Fundraising Hub page at: https://stjohnsfunrun.raiseit.co.nz/hub> The fundraiser has been launched online on 2/5/23 and already raised \$250 with 11 participants.> It is currently running smoothly.> ADM thanked RS for all her hard work in getting the Fun Run launched. | School team to organise the actual event ie. course |
| AOB: | |
| Children's Disco <ul style="list-style-type: none">> Using student voice in regards to the decorations for the night. | JM/Students |
| Students' Published Artwork <ul style="list-style-type: none">> ROB to register for the artwork after the school disco and liaise with JM to work out the logistics. | ROB and JM |
| Sponsorships <ul style="list-style-type: none">> If any members of the school community know about school sponsorships or grants (e.g. Baker's Delight), ask them to inform PTFA who will organise the sponsorship applications/grants. | CLPs and PTFA members |
| CLP <ul style="list-style-type: none">> PTFA thanked CLP for their support and communication with the school community about the fundraising events. | |
| PTFA Newsletter <ul style="list-style-type: none">> ADM will write 2 PTFA newsletters (at beginning of the term/ at end of term) informing the school community of events for the term.> The focus of the next newsletter will be looking for sponsorship for the Casino night. | |
| Casino Night <ul style="list-style-type: none">> Discussion about these types of events with regards to purpose, costs and potential sponsorship.> Discussion of organisation of the night (e.g. an extra Blackjack table) and other possible activities to occur either in the background or during the night ie. Silent auction, raffle, prizes. | ADM to look into the cost of the extra Blackjack table. |
| Closing of Meeting with a karakia by ADM. | |
| Meeting closed at 8:26h | |

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