



Parents Teachers and Friends Association (PTFA) Meeting

Meeting held on 10th of October in Room 6 at St John's School

Chaired by Mary O'Neill-Field

Members Present: Helen Perry (HP), Rebekah Saxon (RS), Jill Marsh (JM), Mary O'Neill-Field (MOF), Laura Mudford (LM), Rachael McKewen (RMK), Anne-Marie Percy (AP), Francine Gilchrist (FG), Marina Binns (MB), Rachael O'Brien (ROB), Brendon Murphy (BM), Sarah Abbott (SA)*

* Attended virtually

Apologies: Amanda Dixon-McIver (ADM), Jill Marsh (JM), Tracy Eskeen (TE), Hannah Woods (HW), Rachel McQueen (RMQ)

Meeting commenced at 7:03h with our school karakia.

	Actions
Correspondence:	
 Thank you letters were issued by ADM to all of the sponsors for the Adult Quiz Night. Response from the companies were positive and they were happy to support a school night. Adam Leonard and family removed from PTFA email list due to their move to 	
Christcurch.	
Minutes of Previous Annual General Meeting Accepted:	
Proposed by: ROB Seconded by:RS	
Matters arising from previous minutes (Actions)	
Bunnings Update about Christmas Trees	
LM is still inquiring about it and will update us in the next meeting. Looking for buckets that can be sustainable or reused by the school for other events.	LM to contact several companies for donations of buckets.
Principal's Update	
 Term 4 will be a very busy term. Year 6 retreat was a success. The students received letters from their parents whilst on the retreat which was well-received. It was a great experience. They did a beach clean-up. 11 new students started this term- 7 new entrants and in other years. Cara Mountjoy is the new Director of Religious Studies and she will be joining the leadership team. Planning for 2024 school year is underway. 	
Board Update	
 There is no reporting due to the school holidays as the board did not meet. The strategic plan is the focus and will be finalised by November. Building completion is still on track and should be finished by 20th of Nov. 	
Treasurer's Update Current balance:	
 The money from Subway has come through- \$2000 for the Term 3 and 4 in 2022 and Term 1 and 2 in 2023. Money from the ticket sales on Kindo BM is still waiting. 	



ST JOHN'S SCHOOL — Te Kura o Hato Hoani — MAIRANGI BAY, AUCKLAND

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	vork Updates So far value of \$3500 (gross) has been sold. PTFA get \$2-3 from each sale. Not as successful as last year. PTFA members agreed to keep it open. Orders will stay open until 24th of October for one last swipe. However they will not be part of the Christmas delivery. Normally \$500-\$600 is made in the last swipe.	
AAA AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA	Jsed clothes stall to be part of this year's Gala. Vera (Year 2 parent) and some other parents have volunteered. Daniel is doing the signs and these will be posted during Labour weekend. Bree to do the money for helpers. Room boxes will be distributed for donations. Collections for books and toys donations will be take place after Labour veekend (29th of October). These are to be kept at the back of the stage in he hall. Cake stall to be run by RMC. Members agreed to continue to do the leaflets dropoffs (advertising the gala to he community). ADM to ask her husband to change the details on the promotion leaflets. Signage can be done by Daniel. Carmel girls to be involved by doing a "Get your nails done" stall and selling christmas cards/novelties. Request for donations for brown bags when families are purchasing things to carry them. Silent raffle donations will be requested in coming weeks. Frances to do the MC. Hireage is completed by BM.	 ROB to advertise on the Facebook page for first aiders. CLPs to put out notices to their classes about what to bring in or donate each week. ADM to ask husband to change the dates/details on the leaflets. ROB to do communications to CLP about how parents can get involved. ROB will email what each class are doing. ROB to email BM the contact details of te stall holders.
AOB:		
A A F A A B A A F	hand uniforms seller t was in the newsletter but no one has volunteered to take on the role. FG wants to hand over the role with a smooth transition. The volunteer will get first dips of the uniforms for their children which is a financial benefit to them. FG will write a blob about what is involved in the role. t is a flexible role and they are contributing to the school community. Ideally for a barent who has young children so they will hold the role for several years.	CLPs to put it out to their classes about the role to find a volunteer.
> M L > M	Bay Christmas Festival- Saturday 25th of November 2023 10am – 12pm MOF read out the email. Members suggested asking around for someone who has a use of truck for St John's participation in the event. Members suggested to put in out to the families so they have an opportunity to participate or if they wish to be involved. They should be notified.	MOF to post on the St John's Facebook community/PTFA pages to see if any families want to participate.
Mission ≻ F	Fair PTFA have offered to support the Mission Fair with a sausage sizzle and	MB to contact Laura Baddley about the



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	MOF to put out a call to PTFA members to volunteer to help with the sausage sizzle.
Meeting closed at 7.50 p.m with a karakia by MOF.	

Term	Month	Event	Link to PTFA			
			aims/purpose			
Term 1	3 rd March	PTFA Annual Picnic	Community			
	31 st March	Iceblock Friday	Fundraising/Children			
7 th April – 23 rd April: SCHOOL HOLIDAYS						
Term 2	26 th May	Fun-run (RS, RMK, RMQ and TE)	Fundraising/Children			
	23 rd or 26th June 2023	St John the Baptist day -Sausages/Ice-Blocks	Children/Catholic spirit			
1 st July – 16 th July: SCHOOL HOLIDAYS						
Term 3	21 st July	Disco	Fundraising/Children			
	22 nd July	Casino	Fundraising/Community			
	18 th August	Nearest and Dearest	Children/Catholic Spirit			
23 rd Sep	23 rd September – 8 th October: SCHOOL HOLIDAYS					
Term 4	21 October	Mission Fair – Sausage Sizzle	Children/Catholic Spirit			
	10 November	Gala	Fundraising/Community			
	December (TBC)	PTFA end of year drinks	Community			